

CANOEING/KAYAKING

RISK ASSESSMENT SHEET

Frequency of use Daily / AS REQUIRED

1. PEOPLE AT RISK (instructors, visitors, campers, schools)

Up to 15 participants, plus leaders and/or instructors

2. HAZARDS: (Anything with the potential to cause harm)

- a) Falling into water/ limited swimming ability
- b) Uneven or slippery bankside/walkways
- c) Inclement weather
- d) Numbers of participants/persons observing
- e) Other people on site
- f) Failure to maintain equipment/ buoyancy aids, lack of training

3. ASSESSMENT OF RISK

- a) Medium
- b) Low
- c) Low
- d) Medium
- e) Medium
- f) Low

4. LIST MEASURES TAKEN TO CONTROL HAZARDS

- a) Buoyancy aid worn by all on water or near edge, pre booking check for ability to swim
- b) Keep side / bank as clear/ regular inspections and management
- c) Stop immediately if thunder or lightning heard / seen.
- d) Ensure those not canoeing are sitting down and away from the water
- e) Ensure that clear instruction is given to those not involved not to congregate/distract etc
- f) Check daily as per SoP and ensure correct training when in use.

5. REMAINING RISK USING CONTROL MEASURES ABOVE

- a) Low
- b) Low
- c) Low
- d) Low
- e) Low
- f) Low