

# Hertfordshire County Scout Council

## Tolmers Activity Centre

### Building Risk Assessment



- 1 Activity Area**                      **Pembrook**
- Frequency of use**                **As booked**
- 2 Personnel Involved**        **Instructors/Staff/Campers/Visitors**
- Number of people**                **1 – 28**

<b>3 Potential Hazards</b>	<b>4 Risk Level</b>
1     Uneven, wet floors	Medium
2     Fire risk	Low
3     Electrical Equipment	Low
4     Cleaning Equipment and chemicals	Low
5     Gas equipment & boilers	Low
6     Working at height	Low
7     Heaters – Contact & Risk of fire	Medium
8     Food Hygiene	Medium
9     Water temperature	Medium

**5 Measures Taken to Control Hazards**

- 1     Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2     Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3     Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4     Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5     Appropriate service and testing regime, keep clear of combustible materials
- 6     Use access equipment appropriate to job and for which training has been given
- 7     Signage in place to warn of risk from contact and advising not to cover.
- 8     Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
- 9     Signage in place to advise of high temperature.

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Compiled by: KP  
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