

Hertfordshire County Scout Council Tolmers Activity Centre Building Risk Assessment



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|----------|---------------------------|---|
| 1 | Activity Area | Pembrook |
| | Frequency of use | As booked |
| 2 | Personnel Involved | Instructors/Staff/Campers/Visitors |
| | Number of people | 1 – 28 |

3	Potential Hazards	4	Risk Level
1	Uneven, wet floors		Medium
2	Fire risk		Low
3	Electrical Equipment		Low
4	Cleaning Equipment and chemicals		Low
5	Gas equipment & boilers		Low
6	Working at height		Low
7	Heaters – Contact & Risk of fire		Medium
8	Food Hygiene		Medium
9	Water temperature		Medium

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Appropriate service and testing regime, keep clear of combustible materials
- 6 Use access equipment appropriate to job and for which training has been given
- 7 Signage in place to warn of risk from contact and advising not to cover.
- 8 Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
- 9 Signage in place to advise of high temperature.

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